

Office of Administrative Hearings (OAH)	Transmittal Number: 00-18
Procedures Transmittal	Date: July 24, 2000
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Distribution:	
ALB OAH Staff <input checked="" type="checkbox"/> UPS ALJs/ <input type="checkbox"/> Upstate LDSS <input type="checkbox"/> SUP ALJs <input type="checkbox"/>	Subject: Address Change For Department of Homeless Services (NDHS)
NYC OAH Staff <input checked="" type="checkbox"/> NYC ALJs/ <input type="checkbox"/> NYC Agencies <input type="checkbox"/> SUP ALJs <input type="checkbox"/> NDHS OLA <input checked="" type="checkbox"/>	

There had previously been a change in address for the NYC Department of Homeless Services (NDHS) from William Street to Beaver Street, for which a transmittal was not done. There is now a change of contact person in terms of the individual to send decisions to at that agency. The following is being provided for you to update your records:

Former Contact Information

New Contact Information

NYC Dept. of Homeless Services
 Atten: Dennis Young
 161 William Street
 New York, New York 10038

Phone: (212) 788-9536
 Fax: (212) 788-9945

NYC Dept. of Homeless Services
 Atten: Daniel Hagevik (OLA)
 33 Beaver Street, 17th Floor
 New York, New York 10007

Phone: (212) 361-8007
 Fax: (212) 361-8002

Mr. Hagevik has been designated to receive the copy of the decision that previously went to Dennis Young in the Office of Legal Affairs via fax. Please note the new fax number for sending decisions, which has been programmed into the Albany office fax machine.

This transmittal supplements OAH Transmittal 99-52 in which you were advised of the designation of Winston Taylor as the contact for the NYC DHS. He continues to be the individual to whom hearing notifications (OAH-457s, modifications, decisions, etc.) are sent, however, please note the change of address:

Former Contact Information

New Contact Information

NYC Dept. of Homeless Services
 Atten: Winston Taylor
 60 Hudson Street, Room 808
 New York, New York 10011

Phone: (212) 274-5000
 Fax: (212) 619-0073

NYC Dept. of Homeless Services
 Atten: Winston Taylor
 33 Beaver Street, 15th Floor
 New York, New York 10007

Phone: (212) 361-5594
 Fax: (212) 361-5586

Another party in this office (Tamara Tatum) is designated to receive the faxed copy of the scheduling notice for NDHS cases since these are scheduled on an expedited basis. This is faxed by staff in the Multiple Task Unit to (212) 361-8002. Ms. Tatum can be reached at (212) 361-8012.

If you have any questions, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90j029@dfa.state.ny.us.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings